Minutes

Eatontown Complete Streets Advisory Committee (ECSAC)

Date | time 14 Sept 2018 from 6:00 PM to 7:30 PM | Meeting called to order by Candace Faust

# Attendance

**Present**: Candace Faust (chair), Virginia East, Erik Brachman, Kevin Halvorsen, Barbara Stark, Joe Calandra, Steve Fratini (secretary)

**Not Present**: Janice Grasso

# Approval of Minutes

Approval of minutes from prior meetings was done an email “call for comments”. If anyone has further comments on the minutes from June 15th, June 26th or July 13th, please let the comments be heard now.

All approved.

# Agenda

* Roll call
* Planning for Eatontown Day (October 6th from 1 PM to 5 PM)
  + Brochure
* Participation in Eatontown Veterans Parade (November 11th at 10 AM)
* Status of grant application concerning “Complete Streets Technical Assistance”
* Recap of community walk on August 17th and ideas to improve for future walks
* Sustainable Jersey action items concerning recertification
* Web page for our group
* Any Other Business (AOB)
  + NJ DOT State Aid Program

# Discussion

* Steve checked the action items from the prior meetings and all have been fulfilled. So, we have a clear slate at this point.
* Eatontown Day
  + Call for interest parties (run, walk or bike) – sign-in sheet
  + Brochure
    - We want to put various material on the Eatontown Complete Streets Advisory Committee page, e.g., dry-runs document, photos from first community walk. Virginia will coordinate upload of info to website.
    - Candace will compile brochure. Please send input to Candace.
  + Virginia arranged for a tent. Great! Virginia and Kevin have folding tables that they will bring along.
* Veterans Parade
  + Kevin relayed some info from the traffic committee that there are concerns about the route (two state routes involved). The route is an open issue at this point.
  + We (the Complete Streets Advisory Committee) can walk with the veterans if we want. This is an open issue. Virginia is to get more information on this topic.
* Grant application concerning “Complete Streets Technical Assistance”
  + Candace mentioned last-minute help from NJ DOT and Monmouth County engineer.
  + We have won the grant!
  + There will be an initial conference call with “Complete Streets Technical Assistance” sometime in December. Candace will coordinate the scheduling of the call.
* NJ DOT State Aid Program
  + Need to examine the NJ DOT site to get further info (Kevin to investigate further with regard to bike lanes and report back to team). Candace also mentioned the Rails to Trails program, see <https://www.railstotrails.org/>.
  + Candace asked if everyone on the team could generate some ideas.
  + Kevin asked about pedestrian path in the update mall.
  + Steve to look into the Municipal Aid program and get a login.
* Recap of community walk on August 17th
  + It was a good start. Would be nice to get more folks.
  + Kevin thought we did not need as much support (not that it was not appreciated). This was agreed.
  + Water was welcome.
  + The clean-up was helpful.
  + Should try to avoid the hot / humid part of the summer.
* Sustainable Jersey (update and call to action from Candace)
  + We most likely have 25 points for the town, i.e., Adopt a Complete Streets Policy and Implement a Complete Streets Policy.
  + We should look into the Bike and Pedestrian Plan and Audit for more points, plus it will help in our planning for future projects. The audit is expensive and so we should look for funding options.

# Action Items

* We want to put various material on the Eatontown Complete Streets Advisory Committee page, e.g., dry-runs document, photos from first community walk. **Virginia** will coordinate upload of info to website.
* **Candace** will compile brochure with help from the team. Please send input to Candace.
* Regarding the NJ DOT State Aid Program, we need to examine the NJ DOT site to get further info
  + **Kevin** to investigate further regarding bike lanes and report back to team.
  + **Steve** to investigate the Municipal Aid program and get a login. Also, he will see if anything can be done short term (given the Oct. 8th deadline).
  + **Candice** and **Joe** will investigate bus stops and walkways.

# Decisions

* Nothing beyond the items stated in the Discussion section above.

# Announcements

* None

# Next Meeting

TBD